

Overview of an Academic Plan with Transfer Credits Transcript

Presented by the Transfer Credit Evaluation (TCE) team

Greetings. In this video, we're going to provide an overview to help better understand a student's Academic Plan with awarded transfer credits. After an official transfer credit evaluation is completed, students will receive an e-mail notification from creditaward@apus.edu confirming that their evaluation has been finalized. In order to view awarded transfer credits and remaining degree requirements, students must log into their eCampus, navigate to the Academic Plan and Forms menu, and click on the Academic Plan link.

From there, students can scroll down the page to review their current degree progress. In this example, the student is pursuing a bachelor's degree, so the degree program starts out with General Education requirements, which are broken down into subsections (Examples: Arts & Humanities, Civics, etc.).

And most degree plans will also include a Major Requirement section, (*video continues scrolling down the Academic Plan page*) Concentration Requirements, General Electives, Final Program Requirement, and, finally, the Excessive/Non-Applicable transfer credit section.

Please note some degree programs may not include all of these mentioned sections, so students should follow their particular degree plan requirements.

Each section of the degree plan will display the number of credits that are required towards the right-hand side. As a requirement has been fulfilled, the section totals will update accordingly. When a course requirement is fulfilled, it will appear in red font in the sections to which it has been applied.

Transfer credits will also display the name of the original institution where the course was completed, accompanied by the original course number.

[*The screen reads:*

[Pikes Peak Community College – PSY 112] (Transfer Credit)

3]

Or it may be accompanied by the title of the credit recommendation if it's transferred from a non-academic institution.

[The screen reads:

[JST – School – Maintenance Systems Management] (Transfer Credit) 3]

If a transfer course was determined to be equivalent to an APUS course, it will also be displayed with an APUS equivalent and course title.

[The screen reads:

[CMRJ100 – Introduction to Law Enforcement [Pikes Peak Community College – CRJ 125]
(Transfer Credit) 3/3]

When a degree requirement still needs to be completed, it will appear in blue font and the fulfilled hours should appear as zero out of three (0/3) or zero out of four (0/4) on the right-hand side.

It's important to pay attention to any specific requirements which will be noted with “must take in the following section” or “select from.” These are specifically chosen requirements for the degree program and must be fulfilled by a direct match.

If there are transfer credits that are acceptable for transfer but could not be applied to a student's remaining degree requirements, these credits will be posted in the excessive/non-applicable section. Most often, these credits would apply to electives, but do not fit because the elective requirements are already fulfilled. But there may be other reasons why credits are posted here, including duplicative coursework or courses that require a syllabus review to determine their correct equivalency.

Please note transfer courses that are considered developmental, remedial, or did not earn acceptable grades will never appear on an Academic Plan. Only the transfer credits that are acceptable will appear on the Academic Plan, in addition to completed APUS courses.

We hope this overview has been helpful. Please feel free to contact creditaward@apus.edu if you have any further questions regarding transfer credits.