American Public University System

The Ultimate Advantage is an Educated Mind

School of Security & Global Studies
SCMT536
Protective Services
3 Credit Hours
8 Weeks
Prerequisite: None

Instructor Information

Instructor: See information provided in the Syllabus link in the classroom

Email: Please use internal classroom messaging system

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Course Description (Catalog)

This course provides a detailed history of protective services. Topics covered include training and background requirements, obtaining contracts, selecting, training, and managing a security team, security surveys, dealing with clients, legal issues, and importance of networking, information sources, and special considerations for clients in high profile industries.

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Course Scope

This course provides a detailed history of protective services. Topics covered include training and background requirements, obtaining contracts, selecting, training, and managing a security team, security surveys, dealing with clients, legal issues, and importance of networking, information sources, and special considerations for clients in high profile industries.

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Course Objectives

After successfully completing this course, you will be able to

- Develop a proper risk analysis and threat assessment.

- Validate the ability to "work the principal."

- Prepare an advance.

- Prepare a comprehensive home and office security plan.

- Validate effective security measures while traveling.

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Course Delivery Method

This course delivered via distance learning will enable students to complete academic work in a flexible manner, completely online. Course materials and access to an online learning management system will be made available to each student. To facilitate class interaction, forum discussion assignments are due by Friday evenings of the week as noted. All other course work is due by Sunday evenings of the week as noted and includes forum classmate responses, papers, projects, and quizzes/examinations submitted for review by the Faculty Member. Assigned faculty will support the students throughout this eight-week course.

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Course Resources

Required Course Textbooks

Oatman, R. L. (2006). *Executive protection: New solutions for a new era.* Baltimore, MD: Noble

   House.

Optional Text

Publication manual of the American Psychological Association (2009). (6th ed.).

   Washington, D.C.: American Psychological Association.

Microsoft Office (MS Word, MS Excel, MS PowerPoint)
Adobe Acrobat Reader

Required Readings

See weekly readings.

Additional Resources

Noted throughout this course

Web Sites

Noted throughout this course

In addition to the required course texts, the following public domain web sites are useful. Please abide by the university's academic honesty policy when using Internet sources as well. Note web site addresses are subject to change.

Site Name	Web Site URL/Address
Overseas Advisory Council (OSAC)	**https://www.osac.gov/Pages/Home.aspx**
Centers for Disease Control (CDC)	**http://www.cdc.gov/**
On Call Intl.	**http://www.oncallinternational.com/**
CIA – The World Factbook	**https://www.cia.gov/library/publications/the-world-factbook/**

Evaluation Procedures

All work for this course is due to be turned in no later than midnight (EST) on Friday of the week in which the assignment is due. The two mandatory forum responses to fellow students are due no later than midnight, Sunday (EST) of the week in which the forum is due.

Reading Assignments: See weekly readings below

Supplemental Readings: See supplemental readings below

Forum Assignments:

There is one Introduction- Week 1 forum (post to forum only – ungraded but mandatory; 250 words minimum). six Forum assignments (750 words minimum), and 12 Forum replies to fellow students (250 words minimum) during the course. Each will count as either 5% or 10% of the final grade (see below). The forum assignments reinforce major elements of the course (Protective Services). These forums address relevant protective services questions and operational dilemmas from the text and provided supplementary resources. They are selected to provide the student with hands-on experience in applying the techniques and models discussed. Forum responses should be prepared in Microsoft Word or a compatible word processing program uploaded into the classroom as per the instructions in "Announcements" by the due date.

Exams/Quizzes:

There are two quizzes, each of which comprises 10% of the final grade. Quizzes are not timed however they are set for one time access only. The quizzes cover selected sections of the textbook(s). Each may include a variety of examination question types such as fill-in-the-blank, yes/no, multiple choice, true/false, and essay. Please coordinate with the professor for any special arrangements.

The Final Examination is not timed and set for one time access. It is an open-book examination. It comprises 20% of the final grade. This examination covers selected sections of the textbook(s). It includes a variety of essay questions. Please coordinate with the professor for any special arrangements.

Research Paper:

Each student prepares and submits research paper as discussed in detail below. It comprises 20% of the final grade. Write a twelve-page (minimum) paper (exclusive of title page and reference list) based on (one only) of the following scenarios:

Your principal is the corporate CEO of a large software company with international connections in Eastern Europe, the Middle East, and Central Asia. He travels frequently. He is currently planning a trip to Kabul, Afghanistan to discuss the possibility of establishing business ties with some Afghan software start-up ventures. Your principal will fly to Kabul via commercial airliner. The meeting takes place in Kabul, Afghanistan. Information on Afghanistan is available from the following resources:

Afghanistan – General (Detailed) Information Source:

http://afghanistan.saarctourism.org/government.html

Embassy of the United States – Kabul, Afghanistan:

http://kabul.usembassy.gov/

See also:

http://www.state.gov/r/pa/ei/bgn/5380.htm

CIA: The World Factbook – Afghanistan (2010):

https://www.cia.gov/library/publications/the-world-factbook/geos/af.html

Centers for Disease Control (CDC) – Afghanistan Information:

http://wwwnc.cdc.gov/travel/destinations/afghanistan.aspx

Kabul International Airport (2010 video):

http://www.youtube.com/watch?v=voRYHfwEStg&feature=related

See also:

http://www.airgorilla.com/airports/asia/afghanistan/kabul-kbl.html

Overseas Security Advisory Council (OSAC) Intel Report (May 2010):

Danger in doing business in Kabul:

http://www.pri.org/stories/business/global-development/the-dangers-of-doing-business-in-kabul6282.html

PMC Tasked with Providing Support In-Country:

http://www.isitrainingcenter.com/global-services.html

Detail the various concerns that you have as the protectee's protective services specialist. You will have a team of two exclusive of yourself. Cover each concern in detail. As a minimum, the following topics must be thoroughly covered:

1. - Threat assessment/risk analysis
2. - Consideration of the principles of protection
3. - Working the principal

4. - The advance

5. - Transport security including bomb search procedures.

Alternate Scenario #1:

Your principal is the corporate CEO of a large American corporation with international connections in Eastern Europe and Russia. He travels frequently. He is currently planning a trip to Izhevsk, Russia, the home of Russia's largest arms manufacturer, OJSC IZHMASH to discuss a possible joint venture concerning the firm's most popular rifle, the "Saiga" series of military and security firearms in order to diversify his corporation's product line. The principal will fly to Moscow and then to the corporate headquarters in Izhevsk with a return to the U.S. via a flight to Moscow and then home to Chicago.

Detail the various concerns that you have as the protectee's protective services team leader. You will have a team of two exclusive of yourself. Cover each concern in detail. As a minimum, the following topics must be thoroughly covered:

1. - Threat assessment/risk analysis

2. - Consideration of the six principles of protection

R.L. Oatman's Six Principles of Protection:

Shape destiny

Anybody can protect anybody

If you have to stop and think about it; it's too late

EP specialists get their clients out of trouble and keep them out of trouble

For the executive, security and convenience are usually at opposite ends of a continuum

The greatest tool in executive protection is the EP specialist's mind; technology is of limited use

3. - Working the principal (the choreography involved)

4. - The advance

5. - Automobile security including bomb search procedures.

Resources:

OJSC "IZHMASH Corporate Website:

http://www.izhmash.ru/eng/history/

Promotional Video:

http://www.youtube.com/watch?v=CoDiVAMBC0Q

Maps:

http://www.maplandia.com/russia/airports/izhevsk-airport/ (city airport -aerial view)

http://iguide.travel/Izhevsk#Map (interactive travel map)

Weather:

http://www.wunderground.com/global/stations/28411.html

General Information – City:

http://russiatrek.org/izhevsk-city

Airline Travel/Accommodations:

http://www.ehow.com/how_2029886_izhavia.html?ref=fuel

General Information – Russian Federation:

CIA World Factbook

https://www.cia.gov/library/publications/the-world-factbook/geos/rs.html

U.SW. Department of State – Russian Federation:

http://www.state.gov/r/pa/ei/bgn/3183.htm

Centers for Disease Control & Prevention (CDC) – Russian Federation:

http://www.cdc.gov/search.do?queryText=Russia&action=search&searchButton.x=25&searchButton.y=11

Alternate Scenario #2 (U.S. or European Option):
The instructor realizes that many of you may be conducting protective services details predominately in the U.S. For those of you who choose this option, please contact the instructor and discuss your proposal and the instructor will approve or disapprove your proposal as is appropriate.

The paper must be written in MS-Word or a format readily convertible to MS-Word. Reference all of your sources using APA as a guide (use either the Publication Manual of the American Psychological Association (6th ed) or the following Web resource **Use ONLY the APA format and citation information located at the following Web resource in composing and writing your paper:**

http://owl.english.purdue.edu/owl/resource/560/01/

The aforementioned Rubric criteria are used to assist me in grading your work. The Rubric criteria are explained in detail in the Rubrics folder in "Course Materials."

The points earned on course assignments determine the course grade. The final grade in the course is based on total points. Grades are assigned based on the following term composite scores:

Grade Instruments	Points
Forum 1	**100**
Forum 2a	**100**
Forum 2b	**100**
Quiz 1	**100**

Forum 3a	**100**
Forum 3b	**100**
Quiz 2	**100**
Research Paper	**100**
Forum 5	**100**
Final Exam	**100**
Total	**1000**

8 Week Course Outline

Week	Topic	Learning Objectives	Readings	Assignment
1	A different world Practical value of executive protection	1-Evaluate the value of protective services in terms of asset protection and optimization. 2-Validate the impact of protective services on investment return. 3-Assess the rules governing the process. 4-Critique the processes involved through the medium of case studies.	Ch. 1& 2 (Oatman)	Introduction – Week 1 forum posting - mandatory) Forum #1
2	Risk Assessment	1-Assess risk assessment methodologies. 2-Develop the technique of "threat tracking." 3-Validate the critical elements of a protective services-specific risk assessment.	Ch. 3 (Oatman)	Quiz #1

		4. Prepare an assessment which encompasses all essential elements of the process.		
3	Means of attack and lessons learned Counter surveillance	-Predict the bomb threat to the principal including improvised explosive devices (IEDs), vehicle-borne improvised explosive devices (VBIEDs), and Explosively Formed Penetrators (EFPs). 2-Assess the elements of, and reaction measures to, a gun threat to the principal. 3-Prepare convoy choreography and etiquette procedures. 4-Validate processes and drills necessary to either prevent or mitigate the circumstances of a kidnapping. 5-Evaluate additional threats and countermeasures through the medium of case studies. 6-Measure the importance of identifying hostile surveillance and the implementation of effective counter-surveillance techniques.	Ch. 4&5 (Oatman)	Forums #2a & #2b
4	It's not about the gun	-Evaluate the	Ch. 6&7 (Oatman)	Quiz #2

	Technology in protective operations	limitations on the use of firearms in the profession. 2-Rate the importance of proper training, concealed carry permits, etc to the agent. 3-Manage special considerations for protecting the principal when confronting firearms threats. 4-Estimate special considerations for the use of step-down weaponry.		

5	Know before you go Legal Issues for Executive Protection Professionals	1-Validate the critical importance of thorough advance work. 2-Compare and contrast various types of advances. 3-Assess special security considerations at airports and hotels/resorts. 4-Appraise and apply the critical skill s necessary to conduct a route advance. 5-Compare and contrast "agency" and independent contracting. 6-Judge the impact of legal liability issues on the protective services agent.	Ch. 8 (Oatman)	Forums #3a & #3b
6	Local travel Long-distance travel	1-Evaluate the basic processes involved in short-distance travel security operations. 2-Validate methods for the proper conduct of long distance travel operations. 3-Develop criteria for proper driver selection. 4-Judge the circumstances under which an armored	Ch. 9 & 10 (Oatman)	Submit Research Paper

		vehicle might be appropriate. 5-Compare and contrast the security pros and cons of commercial and private air travel.		
7	Training and certification Managing and directing an EP detail	1-Critique the steps necessary in the selection of a proper training facility. 2-Prepare for and acquire necessary driving skills. 3-Assess risk as a protective services detail team leader. 4-Manage the creation and oversight of a protective services detail.	Ch. 11&12 (Oatman)	Forum #5
8	Firearms Develop a Training Program Protection Against Weapons	1-Validate the legal and liability implications of handling firearms. 2-Develop knowledge of firearm fundamentals (mechanical). 3-Evaluate firearms and ammunition for protective services use. 4-Formulate a firearms training regimen to include weapons retention drills. 5-Select the proper	View video: Basic Handgun, Trained to Shoot http://www.youtube.com/watch?v=7ZlfNt8ee7Y View video: How to Draw and Shoot While Engaged in Close Range Combat http://www.youtube.com/watch?v=c06mH6x2Ntc Review website: Choosing Body Armor that's right for you http://www.policeone.com/police-products/body-armor/articles/1681662-Choosing-body-armor-thats-right-for-you/ Review website: Point Shooting vs. Sight Shooting http://firearmusernetwork.com/2009/04/01/point-shooting-vs-sight-shooting-handgun-training-problem/	Final Exam

		body armor for a protective services detail/principal.		

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Policies

Please see the Student Handbook to reference all University policies. Quick links to frequently asked question about policies are listed below.

Drop/Withdrawal Policy
Plagiarism Policy
Extension Process and Policy
Disability Accommodations

Writing Expectations
Describe your writing expectations.

Citation and Reference Style
Attention Please: Students will follow the APA 6th Edition as the sole citation and reference style used in written work submitted as part of coursework to the University. Assignments completed in a narrative essay or composition format must follow the citation style cited in the *Publication manual of the American Psychological Association* (2009). (6th ed.).

Late Assignments
Students are expected to submit classroom assignments by the posted due date and to complete the course according to the published class schedule. As adults, students, and working professionals, I understand you must manage competing demands on your time. Should you need additional time to complete an assignment, please contact me before the due date so we can discuss the situation and determine an acceptable resolution. Routine submission of late assignments is unacceptable and may result in points deducted from your final course grade.

Netiquette
Online universities promote the advancement of knowledge through positive and constructive debate – both inside and outside the classroom. Forums on the Internet, however, can occasionally degenerate into needless insults and "flaming." Such activity and the loss of good manners are not acceptable in a university setting – basic academic rules of good behavior and proper "Netiquette" must persist. Remember that you are in a place for the rewards and excitement of learning which does not include descent to personal attacks or student attempts to stifle the Forum of others.

- **Technology Limitations:** While you should feel free to explore the full-range of creative composition in your formal papers, keep e-mail layouts simple. The Sakai classroom may not fully support MIME or HTML encoded messages, which means that bold face, italics, underlining, and a variety of color-coding or other visual effects will not translate in your e-mail messages.
- **Humor Note:** Despite the best of intentions, jokes and especially satire can easily get lost or taken seriously. If you feel the need for humor, you may wish to add "emoticons" to help alert your readers: ;-), :), ☺

Disclaimer Statement
Course content may vary from the outline to meet the needs of this particular group.

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Online Library

The Online Library is available to enrolled students and faculty from inside the electronic campus. This is your starting point for access to online books, subscription periodicals, and Web resources that are designed to support your classes and generally not available through search engines on the open Web. In addition, the Online Library provides access to special learning resources, which the University has contracted to assist with your studies. Questions can be directed to **librarian@apus.edu**.

- *Charles Town Library and Inter Library Loan:* The University maintains a special library with a limited number of supporting volumes, collection of our professors' publication, and services to search and borrow research books and articles from other libraries.
- *Electronic Books:* You can use the online library to uncover and download over 50,000 titles, which have been scanned and made available in electronic format.
- *Electronic Journals:* The University provides access to over 12,000 journals, which are available in electronic form and only through limited subscription services.
- *Tutor.*com: AMU and APU Civilian & Coast Guard students are eligible for 10 free hours of tutoring provided by APUS. Tutor.com connects you with a professional tutor online 24/7 to provide help with assignments, studying, test prep, resume writing, and more. Tutor.com is tutoring the way it was meant to be. You get expert tutoring whenever you need help, and you work one-to-one with your tutor in your online classroom on your specific problem until it is done.

Request a Library Guide for your course (http://apus.libguides.com/index.php)
The AMU/APU Library Guides provide access to collections of trusted sites on the Open Web and licensed resources on the Deep Web. The following are specially tailored for academic research at APUS:

- Program Portals contain topical and methodological resources to help launch general research in the degree program. To locate, search by department name, or navigate by school.
- Course Lib-Guides narrow the focus to relevant resources for the corresponding course. To locate, search by class code (e.g., SOCI111), or class name.

If a guide you need is not available yet, please email the APUS Library: librarian@apus.edu.

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Turnitin.com

Turnitin.com is a web-based plagiarism prevention application licensed, for campus use, through the APUS Online Library. Your assignments will be automatically submitted for review and requires no action on your part.

Turnitin.com analyzes electronic submissions of student writing, compares them to the contents of a huge online database, and generates a customized Originality Report. The database used to produce this analysis contains a massive collection of documents available on the Internet from both free and commercial sources, as well as the full texts of all other papers that have been previously submitted to Turnitin.com.

Similarity index is based on the amount of matching text to a submitted paper:

Blue =	no matching text
Green =	one word to 24% matching
Yellow =	25 -49% matching text
Orange =	50-74% matching text
Red =	75-100% matching text

Selected Bibliography