American Public University System

The Ultimate Advantage is an Educated Mind

School of Security and Global Studies
INTL616
Course Name
Credit Hours: 3
Length of Course: 8 Weeks
Prerequisite: INTL500

Table of Contents

Course Description (Catalog)

INTL616 (3 credit hours)

This course examines issues of ethics, morality, and legal principles in the context of Intelligence.   It begins with an in-depth critical analysis of the primary ethical philosophies, the Just War Doctrine, and overarching legal doctrines as they apply to contemporary U.S. Intelligence. Students will research the moral, psychological, and legal issues pertaining to topics such as Enhanced Interrogations, Clandestine Operations, Surveillance of US Citizens and Cyber Monitoring, Collateral Damage and Targeting Civilians, Military Decision Making, and Strategic Manipulation of Information. The course concludes with an evaluation of an issue within the intelligence community related ethical-moral and legal choices.

Table of Contents

Course Scope

This course focuses on developing ones foundational knowledge on ethics within the field of intelligence. In this course we will assess classical ideas and theories specific to ethics and discuss how they may apply to the field of intelligence. The course will review a wide range of topics that have relevant ethical considerations specific to the field of intelligence.

Course Objectives

After successfully completing this course, you will be able to:

CO-1: Examine the foundations of ethics and how they relate to topics specific to the field of intelligence

 CO-2: Assess the merits of ethical and moral philosophy for intelligence operations

 CO-3: Analyze the ethical challenges faced by decision makers as they relate to issues within the field of intelligence.

 CO-4: Apply legal and ethics concepts to the study of intelligence operations

 CO-5: Synthesize the literature relevant to an ethical issue within intelligence.

Course Delivery Method

This course, delivered via distance learning, will enable students to complete academic work in a flexible manner, completely online. Course materials and access to an online learning management system will be available to each student. Online assignments are due by Sunday at 11:55 pm ET and include all written assignments, examinations, and research papers submitted for grading. Weekly Forum questions (accomplished in groups in a Forum) require an initial response by Thursday at 11:55 pm ET, with all other required responses due by Sunday at 11:55 pm ET. The assigned faculty will support the students throughout this eight-week course.

Course Resources

Required Course Textbooks

The **required** text for this course is:

- Hartle, Anthony E. 2004. *Moral Issues in Military Decision Making*. Kansas. University Press.

- External websites and other assigned reading found in the Lessons area of the classroom.

Required Readings

- External websites and other assigned readings are found in the Lessons area of the classroom.

- Weekly Lesson Notes and videos or audio files are found in the Lessons area of the classroom.

Evaluation Procedures

The course grade is based on the following assessments:

Discussion Forums – 20 percent

Discussion questions will be provided and posts should reflect an assimilation of the readings and respond to the assigned topic(s). Students are required to provide a substantive initial post by Thursday at 11:55 pm ET and respond to 2 at least classmates by Sunday 11:55 pm ET. Forum posts are graded on timeliness, relevance, knowledge of the weekly readings, depth, and the quality of original ideas.

Literature Reviews x 3 – 80 percent

One fundamental skillset at this level is being able to synthesize vast amounts of literature into a small space. In this course you will work on mastering this skill by completing three literature reviews specific to a topic covered within the course.

ASSIGNMENT	Percentage

Discussion Forums	20%
Literature Reviews x 3	80%
TOTAL	100 percent

8 – Week Course Outline

Week 1: The Basis of Ethics and Just War Doctrine

Learning Objectives: CO-1

Assignments: Complete all forums for the week.

Required Readings:

Aloyo, Eamon. 2015. "Just War Theory and the Last of the Last Resort." *Ethics & International Affairs* 29, no. 2: 187-201 (14 pages).

Hartle, Anthony E. 2004. *Moral Issues in Military Decision Making*. Kansas. University Press. Read Chapters 1-6. (131 pages)

Toner, Christopher. 2010. "The Logical Structure of Just War Theory." *Journal of Ethics* 14, no. 2 (June): 81-102 (22 pages).

Vrist Ronn, Kira. 2016. "Intelligence Ethics: A Critical Review and Future Perspectives." *International Journal of Intelligence and CounterIntelligence* 29, no. 4: 760-784. (24 pages)

Recommended Optional Readings and Resources

Diderichsen, Adam Rønn and Kira Vrist Rønn. 2016. "Intelligence by Consent: On the Inadequacy of Just War Theory as a Framework for Intelligence Ethics. " *Intelligence and National Security.* DOI: 10.1080/02684527.2016.1270622.

Davidovic, Jovana. 2015. "Should the Changing Character of War Affect Our Theories of War?" *Ethical Theory and Moral Practice* 19, no. 3: 603-619.

Shalom, Stephen R. 2013. "Just War Theory: Restraint or Enabler of War?" *Critical Asian Studies* 45, no. 3: 491-498.

Pattison, James. 2013. "When it is Right to Fight? Just War Theory and the Individual-Centric Approach." *Ethical Theory and Moral Practice* 16, no. 1 (February): 35-54.

Omand, Sir David, and Mark Phythian. 2013. "Ethics and Intelligence: A Debate." *The International Journal of Intelligence and CounterIntelligence* 26, no. 1

Parsons, Graham. 2012. "The Incoherence of Walzer's Just War Theory." *Social Theory and Practice* 38, no. 4 (October): 663-688.

O'Callaghan, Ronan. 2012. "Secular Theology and Noble Sacrifice: The Ethics of Michael Walzer's Just War Theory." *Review of International Studies* 39, no 2 (April): 361-383.

Costinescu, Roxana Alexandra. 2012. "War, Peace and Security in the 20th Century. A Contemporary Reading of the Just War Theory." *Sfera Politicii* no. 170: 213-229.

Brown, Davis. 2011. "Proportionality in Modern Jus War Theory: A Tort Based Approach." *Journal of Military Ethics* 10, no. 3: 213-229.

Shelton, Allison M. 2011. "Framing the Oxymoron: A New Paradigm for Intelligence Ethics." *Intelligence and National Security* 26, no. 1: 23-45.

Andregg, Michael and Lock K. Johnson. 2009. "A Symposium on Intelligence Ethics." *Intelligence and National Security* 24, no. 3: 366-386.

Forge, John. 2009. "Proportionality, Just War Theory, and Weapons Innovation." *Science and Engineering Ethics* 15, no. 1 (March): 25-38.

Nolte, William M. 2009. "Ethics and Intelligence." *JFQ* 54, no. 3: 22-29.

Quinlan, Michael. 2007. "Just Intelligence: Prolegomena to an Ethical Theory." *Intelligence and National Security* 22, no. 1: 1-13.

Whitman, Jeffrey P. 2007. "Just War Theory and the War on Terrorism: A Utilitarian Perspective." *Public Integrity* 9, no. 1: 23-43.

Williams, Robert E. and Dan Caldwell. 2006. "Jus Post Bellum: Just War Theory and the Principles of Just Peace." *International Studies Perspectives* 7, no. 4: 309-320.

Patterson, Eric. 2005. "Just War in the 21st Century: Reconceptualizing Just War Theory After September 11." *International Politics* 42, no. 1 (March): 116-134.

Kamm, F. M. 2004. "Failures of Just War Theory: Terror, Harm, and Justice." *Ethics* 114, no. 4: 650-692.

Lewis, Brian. "The Main Ethical Theories." Yarra Institute for Religion. Accessed January 30, 2017. http://www.yarrainstitute.org.au/Portals/0/docs/Publications/Lewis,%20Main%20Ethical%20Theories.pdf (17 pages)

Week 2: Legal Foundation and Oversight

Learning Objectives: CO-2; CO-4

Assignments: Complete all forums for the week.

Required Readings:

The Constitution of the United States.

Rosenbach, Eric and Aki J. Peritz. 2009. *Confrontation or Collaboration? Congress and the Intelligence Community*. Belfer Center for Science and International Affairs. Cambridge, MA: John F. Kennedy School of Government. Read pages 10-50, and 92-95. (44 pages).
https://www.belfercenter.org/sites/default/files/files/publication/IC-book-finalasof12JUNE.pdf

Johnson, Loch K. ed. 2007. *Handbook of Intelligence Studies.* New York: Routledge. Read Chapters 25 and 26. (31 pages)

Gill, Peter. 2009. "Security Intelligence and Human Rights: Illuminating the 'Heart of Darkness'?" *Intelligence and National Security* 29, no. 1: 78-102. (24 pages)

Recommended Optional Readings and Resources

Manjikian, Mary. 2015. "But My Hands Are Clean: The Ethics of Intelligence Sharing and the Problem of Complicity." *International Journal of Intelligence and CounterIntelligence.* 28, no. 4: 692-709.

Moore, Will H. 2010. "Incarceration, Interrogation, and Counterterror: Do (Liberal) Democratic Institutions Constrain Leviathan?" *PS: Political Science and Politics* 43, no. 3: 421-4.

Ohlin, Jens David. 2010. "The Torture Lawyers." *Harvard International Law Journal* 51, no. 1: 193.

McDonnell, Mary-Hunter Morris, Loran F. Nordgren, and George Loewenstein. 2011. "Torture in the Eyes of the Beholder: The Psychological Difficulty of Defining Torture in Law and Policy." *Vanderbilt Journal of Transnational Law* 44, no. 1: 87.

Allhoff, Fritz. 2009. "The War on Terror and the Ethics of Exceptionalism." *Journal of Military Ethics* 8 no. 4: 265-88.

Levi, William Ranney. 2009. "Interrogation's Law." *The Yale Law Journal* 118, no. 7: 1434-83.

Thompson, Sean Kevin. 2007. "A Brave New World of Interrogation Jurisprudence?" *American Journal of Law & Medicine* 33, no. 2-3: 341-57.

Week 3: Enhanced Interrogations

Learning Objectives: CO-3; CO-4; CO-5

Assignments: Complete all forums for the week. Literature Review #1 Due.

Required Readings:

Lasson, Kenneth. 2008. "Torture, Truth Serum, and Ticking Bombs: Toward a Pragmatic Perspective on Coercive Interrogation." *Loyola University Chicago Law Journal* 39, no. 2: 329-360. (32 pages).

Tollefsen, Christopher O. 2009. "Torture: What it is, and Why it is Wrong." *Mercator Net.* (May 9). (2 pages)

Wolfendale, Jessica. 2009. "The myth of 'Torture lite.'" *Ethics and International Affairs* 23, no. 1: 47-61. (14 pages)

Rosenbach, Eric and Aki J. Peritz. 2009. "Informing Congress of Intelligence Activities." In *Confrontation or Collaboration? Congress and the Intelligence Community*. Belfer Center for Science and International Affairs. Cambridge, MA: John F. Kennedy School of Government. https://www.belfercenter.org/sites/default/files/files/publication/IC-book-finalasof12JUNE.pdf. Read pages 28-31. (4 pages).

Adams, Guy B., and Danny L. Balfour. 2014. "Administrative Evil in the Twenty-First Century: Abu Ghraib, Moral Inversion, and Torture Policy." In *Unmasking Administrative Evil*, 133-155. 3th ed. California. (22 pages).

O'Donohue, William, Cassandra Snipes, Georgia Dalto, Cyndy Soto, Alexandros Maragakis, and Sungjin Im. 2014. "The Ethics of Enhanced Interrogations and Torture: A Reappraisal of the Argument." *Ethics & Behavior* 24, no. 2: 109-25. (17 pages)

Greenberg, Ivan. 2015. "From Surveillance to Torture: The Evolution of US Interrogation Practices During the War on Terror." *Security Journal* 28, no. 2 (April): 165-183. (18 pages)

Kutz, Christopher. 2014. "How Norms Die: Torture and Assassination in American Security Policy." *Ethics & International Affairs* 28, no. 4: 425-449. (24 pages)

Recommended Optional Readings and Resources

Pope, Kenneth S. 2016. "The Code Not Taken: The Path from Guild Ethics to Torture and Our Continuing Choices." *Canadian Psychology* 57, no. 1: 51-9.

Sheather, Julian, Rhian Beynon, Tom Davies, and Kamran Abbasi. 2015. "Torture and Doctors' Dual Obligation." *British Medical Journal* 350: 1-2.

Pryer, Douglas A. 2014. "The Ethics of Interrogation: Professional Responsibility in an Age of Terror." Parameters 44, no. 4: 164-166.

McCoy, Alfred W. 2012. *Critical Human Rights: Torture and Impunity: The U.S. Doctrine of Coercive Interrogation.* University of Wisconsin Press.

Abeles, Norman. 2010. "Ethics and the Interrogation of Prisoners: An Update." *Ethics & Behavior* 20, no. 3-4: 243-9.

Welch, Michael. 2010. "Illusions in Truth Seeking: The Perils of Interrogation and Torture in the War On Terror." *Social Justice* 37, no. 2-3: 123.

Llanusa-Cestero, Renée. 2010. "Unethical Research and the C.I.A. Inspector General Report of 2004: Observations Implicit in Terms of the Common Rule." *Accountability in Research* 17, no. 2: 96-113.

Gadit, Amin A. Muhammad. 2009. "Torture and Doctors: An Ethical Dilemma?" *The Journal of the Pakistan Medical Association* 59, no. 8: 573-574.

Luban, David. 2009. "Human Dignity, Humiliation, and Torture." *Kennedy Institute of Ethics Journal* 19, no. 3 (September): 211-30.

Gross, Michael L. 2009. *Moral Dilemmas of Modern War: Torture, Assassination, and Blackmail in An Age of Asymmetric Conflict.* New York: Cambridge University Press.

Malinowski, Tom. 2008. "Restoring Moral Authority: Ending Torture, Secret Detention, and the Prison at Guantanamo Bay." *The Annals of the American Academy of Political and Social Science* 618, no. 1: 148-59.

Marks, Jonathan H. and Gregg M. Blocje. 2008. "The Ethics of Interrogation – The U.S. Military's Ongoing Use of Psychiatrists." *The New England Journal of Medicine* 359, no. 11 (September): 1090-2

Adams, Guy B., Danny L Balfour, George E. Reed. 2006. "Abu Ghraib, Administrative Evil, and Moral Inversion: The Value of 'Putting Cruelty First.'" *Public Administration Review.* (September-October): 680-693.

Annas, George J. 2005. "Unspeakably Cruel – Torture, Medical Ethics, and the Law." *The New England Journal of Medicine* 352, no. 20: 2127-32.

Week 4: Clandestine Operations (Lethal Targeting)

Learning Objectives: CO-3; CO-4

Assignments: Complete all forums for the week.

Required Readings:

Executive Order 12333--United States Intelligence Activities. 1981. (December 4). 46 FR 59941, 3 CFR. (5 pages)

Bobich, Joshua A. 2007. "Note: Who Authorized This?!: An Assessment of the Process for Approving U.S. Covert Action." *William Mitchell Law Review* 33, no. 3: 1111-1142. (32 pages).

Thomas, Ward. 2001. "International Assassination: 'An Infamous and Execrable Practice.'" In *The Ethics of Destruction: Norms and Force in International Relations*, 47-85. Cornell University Press. (38 pages)

Berkowitz, Bruce. 2002. "Is Assassination an Option?" *Hoover Digest* no. 1 (January 30). Accessed January 30, 2017. http://www.hoover.org/research/assassination-option. (4 pages)

Altman, Andrew and Christopher Heath Wellman. 2008. "From Humanitarian Intervention to Assassination: Human Rights and Political Violence." *Ethics* 118 (January): 228-257. (29 pages).

Recommended Optional Readings and Resources

Pratt, Simon Frankel. 2015. "Crossing Off Names: The Logic of Military Assassination". *Small Wars & Insurgencies* 26, no. 1: 3-24.

Libront, Karolina. 2013. "Targeting Leaders: No Easy Short-Cuts." *The Polish Quarterly of International Affairs* 22, no. 1: 41-8.

Krishnan, Armin. 2013. "Targeting Individuals: Overcoming the Dilemmas of Secrecy." *Contemporary Security Policy* 34, no. 2: 278-301.

Krasmann, Susanne. 2012. "Targeted Killing and its Law: On a Mutually Constitutive Relationship." *Leiden Journal of International Law* 25, no. 3:

Cooper, H.H.A. 2009. "Ethics and Assassination." *Journal of Applied Security Research* 4, no. 3: 224-244.

de Wijze, Stephen. 2009. "Targeted Killing: A 'Dirty Hands' Analysis." *Contemporary Politics* 15, no. 3: 305-20.

Plaw, Avery. 2007. "Terminating Terror: The Legality, Ethics and Effectiveness of Targeting Terrorists." *Theoria: A Journal of Social and Political Theory* 54, no. 114: 1-27.

Statman, Daniel. 2003. "The Morality of Assassination: A Response to Gross." *Political Studies* 51, no. 4: 775-779.

Week 5: Surveillance of US Citizens and Cyber Monitoring

Learning Objectives: CO-3; CO-4; CO-5

Assignments: Complete all forums for the week. Literature Review #2 Due.

Required Readings:

Rosenbach, Eric and Aki J. Peritz. 2009. *Confrontation or Collaboration? Congress and the Intelligence Community*. Belfer Center for Science and International Affairs. Cambridge, MA: John F. Kennedy School of Government. https://www.belfercenter.org/sites/default/files/files/publication/IC-book-finalasof12JUNE.pdf. Read pages 68-81. (13 pages)

Bazan, Elizabeth B. 2004. "The Foreign Intelligence Surveillance Act: An Overview of the Statutory Framework and Recent Judicial Decisions." Congressional Research Service Report for Congress. RL30465. (September 22). (86 pages).

Britz, J.J. n.d. "Technology as a Threat To Privacy: Ethical Challenges to the Information Profession." Accessed January 30, 2017. http://web.simmons.edu/~chen/nit/NIT'96/96-025-Britz.html (8 pages).

Washington, Ollie. 2001. "The Legal and Ethical Implications Of Information Operations." U.S. Army War College. (22 pages)

McCullagh, Declan. 2010. "Feds Weigh Expansion of Internet Monitoring." *CNET News.* (March 4). Accessed January 30, 2017. https://www.cnet.com/news/feds-weigh-expansion-of-internet-monitoring/. (2 pages)

Odom, William E. 2003. "Spying on Spies: Counterintelligence." In *Fixing Intelligence: For a More Secure America,* 167-184. Yale University Press. (17 pages)

Recommended Optional Readings

Shimonski, Robert. 2015. *Cyber Reconnaissance, Surveillance and Defense*. 1st ed. US: Syngress Media Incorporated.

Marx, Gary T. 2014. "Toward an Imperial System of Surveillance Ethics." *Surveillance & Society* 12, no. 1: 171-174.

Dunlap, Charles J. 2013. "Some Reflections on the Intersection of Law and Ethics in Cyber War." *Air & Space Power Journal* 27, no. 1: 22-43.

Bellaby, Ross. 2012. "What's the Harm? The Ethics of Intelligence Collection." *Intelligence and National Security* 27, no. 1: 93-117.

Macnish, Kevin. 2012. "Unblinking Eyes: The Ethics of Automating Surveillance". *Ethics and Information Technology* 14, no. 2: 151-67.

50 USC Chapter 36 – Foreign Intelligence Surveillance. 2012. (January 3). (114 pages).

Gendron, Angela. 2005. "Just War, Just Intelligence: An Ethical Framework for Foreign Espionage." *International Journal of Intelligence and CounterIntelligence* 18, no. 3: 398-343.

Week 6: Military Decision Making, Collateral Damage, and Targeting Civilians

Learning Objectives: CO-3; CO-4

Assignments: Complete all forums for the week.

Required Readings:

Hartle, Anthony E. 2004. *Moral Issues in Military Decision Making*. Kansas. University Press. Read chapters 7-10. (101 pages)

Downes, Alexander B. 2012. "Defining and Explaining Civilian Victimization." In *Targeting Civilians in War*, 12-41. Cornell University Press. (29 pages)

Recommended Optional Readings and Resources

Cronin, Bruce. 2013. "Reckless Endangerment Warfare: Civilian Casualties and the Collateral Damage Exception in International Humanitarian Law." *Journal of Peace Research* 50, no. 2: 175-87.

Reichberg, Gregory M. 2013. "The Moral Equality of Combatants – A Doctrine in Classical Just War Theory? A Response to Graham Parsons." *Journal of Military Ethics* 12, no. 2: 181-194.

Finlay, Christopher J. 2013. "Fairness and Liability in the Just War: Combatants, Non-Combatants and Lawful Irregulars." *Political Studies* 61, no. 1: 142-60.

Zehfuss, Maja. 2012. "Killing Civilians: Thinking the Practice of War." *The British Journal of Politics and International Relations* 14, no. 33: 423-40.

Swiatek, Mark S. 2012. "Intending to Err: The Ethical Challenge of Lethal, Autonomous Systems." *Ethics and Information Technology* 14, no. 4: 241-54.

Kaempf, Sebastian. 2009. "Double Standards in US Warfare: Exploring the Historical Legacy of Civilian Protection and the Complex Nature of the Moral-Legal Nexus." *Review of International Studies* 35, no. 3: 651-74.

Lefkowitz, David. 2009. "Partiality and Weighing Harm to Non-Combatants." *Journal of Moral Philosophy* 6, no. 3: 298-316.

Gross, Michael L. 2009. "Asymmetric War, Symmetrical Intentions: Killing Civilians in Modern Armed Conflict." *Global Crime* 10, no. 4: 320-36.

Gordon, Avishag. 2006. "Purity of Arms," "Preemptive War," and "Selective Targeting" in the Context of Terrorism: General, Conceptual, and Legal Analyses." *Studies in Conflict & Terrorism* 29, no. 5: 493-508.

Bellamy, Alex J. 2008. "The Ethics of Terror bombing: Beyond Supreme Emergency." *Journal of Military Ethics* 7, no. 1: 41-65.

Haydar, Bashshar. 2005. "The Ethics of Fighting Terror and the Priority of Citizens." *Journal of Military Ethics* 4, no. 1: 52-9.

Roblyer, Dwight A. 2005. "Beyond Precision: Morality, Decision Making, and Collateral Casualties." *Peace and Conflict: Journal of Peace Psychology* 11, no. 1: 17-39.

Reynolds, Jefferson D. 2005. "Collateral Damage on the 21st Century Battlefield: Enemy Exploitation of the Law of Armed Conflict, and the Struggle for a Moral High Ground." *Air Force Law Review* 56: 1-108.

Gross, Michael L. 2005. "Killing Civilians Intentionally: Double Effect, Reprisal, and Necessity in the Middle East." *Political Science Quarterly* 120, no. 4: 555-79.

Week 7: Tools of Deception, Lying, Moral Choices, and Private Life Issues

Learning Objectives: CO-3

Assignments: Complete all forums for the week.

Required Readings:

Bok, Sissela. 1985. "Distrust, Secrecy, and the Arms Race." *Ethics* 95, no. 3 (April): 712-727. (16 pages)

U.S. Department of Justice. 2010. "Review of ATF's Project Gunrunner." Office of the Inspector General. Evaluation and Inspections Division. Read pages 1-95. (95 pages).

Recommended Optional Readings and Resources

Puffer, Matthew. 2016. "Retracing Augustine's Ethics: Lying, Necessity, and the Image of God." *Journal of Religious Ethics* 44, no. 4: 685-720.

Fallis, Don. 2015. "Skyrms on the Possibility of Universal Deception." *Philosophical Studies* 172, no. 2: 375-97.

Decosimo, David. 2010. "Just Lies: Finding Augustine's Ethics of Public Lying in his Treatments of Lying and Killing." *The Journal of Religious Ethics* 38, no. 4: 661-97.

Montrose, Jeffrey. 2010. "Reluctant Soldiers: The Moral Dilemma of An Unjust War." *Think* 9, no. 26: 119-27.

Adams, Guy. B. and Danny L. Balfour. 2009. *Unmasking Administrative Evil.* M.E. Sharpe.

Gross, Michael L. 2009. *Moral Dilemmas of Modern War: Torture, Assassination, and Blackmail in an Age of Asymmetric Conflict*. New York: Cambridge University Press.

Pasquerella, Lynn and Alfred G. Killilea. 2005. "The Ethics of Lying in the Public Interest: Reflections on the 'Just Lie.'" *Public Integrity* 7, no. 3: 261-73.

Franck, Raphaël, Arye L. Hillman, and Miriam Krausz. 2005. "Public Safety and the Moral Dilemma in the Defense Against Terror." *Defence and Peace Economics* 16, no. 5: 347-64.

Pfaff, Tony and Jeffrey R. Tiel. 2004. "The Ethics of Espionage." *Journal of Military Ethics* 3, no. 1: 1-15.

Week 8: Review

Learning Objectives: CO-3; CO-4; CO-5

Assignments: Complete all forums for the week. Literature Review #3 Due.

Required Readings:
None.

Policies

Please see the Student Handbook to reference all University policies. Quick links to frequently asked question about policies are listed below.

>   Drop/Withdrawal Policy
>   Plagiarism Policy
>   Extension Process and Policy
>   Disability Accommodations

Citation and Reference Style
Attention Please: Students will follow the Turabian/Chicago Style as the sole citation and reference style used in written work submitted as part of coursework to the University.
See http://www.apus.edu/Online-Library/tutorials/chicago.htm.

Late Assignments
Students are expected to submit classroom assignments by the posted due date and to complete the course according to the published class schedule. As adults, students, and working professionals, I fully understand you must manage

competing demands on your time. However, it is unfair to allow students to turn in late assignments when their peers in the class are working diligently to get assignments in on time. So, unless there are emergency circumstances, grades for late assignments will be reduced by 10% in accordance with the AMU policy.

Netiquette
Online universities promote the advancement of knowledge through positive and constructive debate – both inside and outside the classroom. Forums on the Internet, however, can occasionally degenerate into needless insults and "flaming." Such activity and the loss of good manners are not acceptable in a university setting – basic academic rules of good behavior and proper "Netiquette" must persist. Remember that you are in a place for the rewards and excitement of learning which does not include descent to personal attacks or student attempts to stifle the Forum of others.

- Technology Limitations: While you should feel free to explore the full-range of creative composition in your formal papers, keep e-mail layouts simple. The Sakai classroom may not fully support MIME or HTML encoded messages, which means that bold face, italics, underlining, and a variety of color-coding or other visual effects will not translate in your e-mail messages.
- Humor Note: Despite the best of intentions, jokes and <u>especially</u> satire can easily get lost or taken seriously. If you feel the need for humor, you may wish to add "emoticons" to help alert your readers: ;-), :), ☺

Online Library

The Online Library is available to enrolled students and faculty from inside the electronic campus. This is your starting point for access to online books, subscription periodicals, and Web resources that are designed to support your classes and generally not available through search engines on the open Web. In addition, the Online Library provides access to special learning resources, which the University has contracted to assist with your studies. Questions can be directed to librarian@apus.edu.

- *Charles Town Library and Inter Library Loan:* The University maintains a special library with a limited number of supporting volumes, collection of our

professors' publication, and services to search and borrow research books and articles from other libraries.

- *Electronic Books:* You can use the online library to uncover and download over 50,000 titles, which have been scanned and made available in electronic format.
- *Electronic Journals:* The University provides access to over 12,000 journals, which are available in electronic form and only through limited subscription services.

Request a Library Guide for your course (http://apus.libguides.com/index.php) The AMU/APU Library Guides provide access to collections of trusted sites on the Open Web and licensed resources on the Deep Web. The following are specially tailored for academic research at APUS:

- Program Portals contain topical and methodological resources to help launch general research in the degree program. To locate, search by department name, or navigate by school.
- Course Lib-Guides narrow the focus to relevant resources for the corresponding course. To locate, search by class code (e.g., SOCI111), or class name.

If a guide you need is not available yet, please email the APUS Library: librarian@apus.edu.

Turnitin.com

Faculty require assignments be submitted to Turnitin.com. Turnitin.com will analyze a paper and report instances of potential plagiarism for the student to edit before submitting it for a grade. The instructor will post information in the classroom on student procedures.

Selected Bibliography

Please include a selected bibliography in correct Turabian format, 5-6 sources.